



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**December 2025
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 7 November 2025

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member
Leader of the Council <i>Councillor Liz Leffman</i>
Deputy Leader of the Council and Cabinet Member for Resources <i>Councillor Neil Fawcett</i>
Cabinet Member for Adults <i>Councillor Tim Bearder</i>
Cabinet Member for Children and Young People <i>Councillor Sean Gaul</i>
Cabinet Member for Community Wellbeing and Safety <i>Councillor Jenny Hannaby</i>
Cabinet Member for Finance, Property and Transformation <i>Councillor Dan Levy</i>
Cabinet Member for Future Economy and Innovation <i>Councillor Ben Higgins</i>
Cabinet Member for Place, Environment and Climate Action <i>Councillor Judy Roberts</i>
Cabinet Member for Public Health and Inequalities <i>Councillor Kate Gregory</i>
Cabinet Member for Transport Management <i>Councillor Andrew Gant</i>

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NEW ITEMS

11 December 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Proposed changes to the MyBus ticketing scheme (Ref: 25/242)</p> <p>The MyBus scheme, launched in July 2024 and funded by the Bus Service Improvement Plan (BSIP) grant, has experienced strong uptake, particularly among young people. This popularity, combined with increased operator costs, has resulted in demand and reimbursement costs exceeding the original £700k budget for 2025/26. This item outlines the financial position, options considered, and a recommended</p>	Delegated Decisions by Cabinet Member for Transport Management (11 December 2025)	Yes - Affects more than one division and Revenue Expenditure > £1m		Online survey with bus passengers		Cabinet Member for Transport Management	Katharine Broomfield, Technical Lead - Bus Service Improvement	Director of Environment & Highways

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approach to ensure the scheme's sustainability while supporting the council's strategic transport objectives and benefits to bus passengers.								
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11 December 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Sheep Street ETRO – Review of Consultation and Traffic Data on Cycling Access <i>(Ref: 25/237)</i> This item seeks Cabinet Member Decision (CMD) in December to review the Sheep Street Experimental Traffic Regulation Order (ETRO), which currently permits cyclists to travel through Sheep Street. The review will consider feedback received during the	Delegated Decisions by Cabinet Member for Transport Management <i>(11 December 2025)</i>	No	None	N/A		Cabinet Member for Transport Management	Jacqui Cox, Infrastructure Locality Lead - Cherwell Tel: 07919 298304, Hanaii Faour, Transport Planner	Director of Economy & Place

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statutory consultation period alongside traffic and usage data collected throughout the experiment. These findings will inform whether to continue the ETRO in its current form, amend it, or revoke it.								
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16 December 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Updates to the Implementing Decide & Provide document <i>(Ref: 25/233)</i> The Implementing Decide & Provide document was adopted in September 2022; it is now due to be updated. Following internal and external engagement on the draft updated document, formal adoption by Cabinet of the finalised updated document is	Cabinet <i>(16 December 2025)</i>	Yes - Affects more than 1 division	None	No formal consultation required for Implementing Decide & Provide as this forms part of existing LTCP policy. Statutory consultation required for changes to LTCP to provide necessary policy support		Cabinet Member for Place, Environment and Climate Action, Cabinet Member for Transport Management	Michael Deadman, Transport Development Control Lead Officer Tel: 07767 608992, Will Pedley, Technical Lead (Transport Planning)	Director of Economy & Place

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sought				for updates to the Parking Standards.				
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16 December 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Updates to the Parking Standards for New Developments (Ref: 25/241)</p> <p>The Parking Standards for New Developments was adopted in October 2022; it is now due to be updated. Following internal and external engagement on the draft updated document, formal adoption by Cabinet of the finalised updated document is sought.</p> <p>Approval from Cabinet is also sought to proceed to a statutory consultation, which is necessary to</p>	Cabinet (16 December 2025)	Yes - Affects more than 1 division		The Parking Standards for New Developments is a technical document intended to implement policy in the Oxfordshire LTCP and as such the comprehensive consultation exercise for the Oxfordshire LTCP encompasses the intent of this document. If approved, a statutory consultation will proceed on		Cabinet Member for Place, Environment and Climate Action, Cabinet Member for Transport Management	Michael Deadman, Transport Development Control Lead Officer Tel: 07767 608992	Director of Economy & Place

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enable changes to LTCP policy to provide suitable support for the Parking Standards.				changes to LTCP (see above).				
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16 December 2025

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Corporate Parenting Panel - Terms of Reference <i>(Ref: 25/243)</i> To agree revised terms of reference for the Corporate Parenting Panel	Cabinet <i>(16 December 2025)</i>	No		N/A		Cabinet Member for Children and Young People	Lisa Lyons, Director of Children's Services	Director of Children's Services